



**North Carolina Home Builders
Educational & Charitable Foundation, Inc.**

***General Information for Sending
Recommendations, Transcripts & Nominations***

If you are writing a recommendation for a student, please explain how long you have known the student and comment on his or her intellect, leadership, work ethic, creativity or any other information you believe would be valuable to the evaluation committee. Return your letter in the envelope provided so that we receive it no later than April 30, 2018.

If you are submitting a transcript for a student, please be sure it includes grade point average, class rank and number in class. Send the transcript in the envelope provided so that we receive it no later than April 30, 2018.

If you are nominating a student, please fill out the nomination form and send it in the envelope provided so that we receive it no later than April 30, 2018. If you are nominating another NCHBA member's relation, please identify the relevant NCHBA member number for that nominee's family.

***April 30, 2018: Deadline to receive application in NCHBA office.
NCHBA - P. O. Box 99090 - Raleigh, NC 27624 - (919) 676-9090***

The following guidelines will apply in accepting applications for the NCHB Educational & Charitable Foundation, Inc. scholarships:

Eligibility: Scholarships will be awarded to students nominated by members of NCHBA. Four year college students entering their junior or senior year, or two year technical school students entering their second year, who have declared their major in a construction related field may be nominated. Nominees shall be immediate family members (related by blood, ie. children, step-children or grandchildren; students related by marriage, ie. son-in-law, daughter-in-law, etc. shall not be eligible) of NCHBA member firms pursuing a career in the home building industry. Immediate family members of any current trustee of the NCHB Educational & Charitable Foundation, Inc. shall not be eligible. Student must be taking a minimum of 12 credit hours per semester to be eligible.

Length of Time: Initial scholarships will be for one year. Scholarship winners will be eligible for consideration for renewal if they maintain satisfactory progress in their studies. Scholarships will be awarded for a maximum of 4 semesters for college or university students and 2 semesters for technical school students.

Criteria: Scholarships will be based on a combination of need and merit as determined by the Board of Trustees. First preference will go to students attending college or technical school in North Carolina. Scholarship applications will include information on grades, achievements and financial need.

Scholarship Number & Amount: The number of scholarships and the amount of each scholarship will be determined by the Board of Trustees based on the availability of funds.

Timetable: Scholarship applications will be accepted beginning with the fall term each year and the Board of Trustees will meet in the spring to select the scholarship recipients. The scholarship winners will be announced each year no later than July.